

UNDERTAKING

I S/o
give an undertaking that no damage would be caused to electrical fittings or furniture by me or any of my visitors /guests. In default I would pay the present actual cost of the article and the fine as deemed reasonable by the hostel administration.

I understand that room allotment is final and interchange of room without the permission of CHIEF WARDEN is an offence. In default I am liable to be asked for disciplinary action including vacation of hostel for one year/forever and /or a fine Rs.2000/-.

Signature of the Student

DETAILS OF INVENTORY ISSUED TO THE STUDENT

I have received the following furniture and fixture in my room from the Care Taker. I shall be responsible for any loss and I will handover these items before leaving the hostel room.

Sl.No.	Qty.	Item	Yes or No	Sl. No.	Qty.	Item	Yes of No
1.	One	Study Table Wooden/ Sunmica		2.	One	Tea Table	
3.	One	Chair Wooden/ S-Type/ Steel		4.	One	Takhat/Newar Cot	
5.	One	Ceiling Fan (Polar/ Khaitan/ Orient/Usha)		6.	One	Regulator (Polar/Khaitan/ Orient/Usha)	

Date :

Full Signature of the Student

(FOR OFFICE USE)

- (i) The Student has returned all the Inventory issued to him at the time of leaving the hostel.
- (ii) The Student has not returned the complete inventory issued to him and the details of unreturned items are given below.

1.	2.	3.
4.	5.	6.

Care Taker

Warden Incharge/ Warden