



**अधिष्ठाता (शैक्षिक) कार्यालय**  
**मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद**  
**इलाहाबाद - २११००४ (उ०प्र०) भारत**  
**Office of the Dean (Academic)**  
**Motilal Nehru National Institute of Technology Allahabad**  
**Allahabad – 211004 (UP) India**

1. Charges and Rules for Verification of Degrees and Obtaining Academic Certificates etc.

Sl. No.	Item Description	Charges (in ₹)
1.	Verification of degrees and certificates for third party organizations.	1,000.00
2.	Transcripts (per set of 04 copies) *	500.00
3.	Duplicate Grade-sheet (per semester) / Duplicate Degree Certificate	500.00
4.	Migration Certificate	200.00
5.	Provisional Certificate	100.00
6.	Original Degree Certificate (Effective from 2015)	1,000.00
7.	Bonafide Certificate / Fee structure	20.00
8.	Certificate of English Language as a Medium of Instruction.	50.00

Fee may be paid either by a demand draft in the name of "Director, MNNIT Allahabad", payable at Allahabad OR by paying cash at the Account Section of the Institute.

\* Following documents must be furnished with the application for transcripts:

- Photocopy of all Grade-sheets
- Payment details and Proof of payment
- Complete postal address [containing area pincode and contact number(s)]

- A minimum time of three working days is expected from the date of receipt of application, to the final preparation of the certificate.
- The certificates may be dispatched by Speed Post, OR may be collected from the office.
- The request for duplicate grade-sheet will be entertained only when a copy of notification made in newspaper of repute is furnished that the grade-sheet of student is lost mentioning the city where the grade-sheet has been lost. There will be an indication 'DUPLICATE' on the top of grade-sheet just below the name of the Institute.

2. Rules for Issuance of Duplicate Degree

In case of loss of original degree, the student will make an application to the Chairman, Senate, MNNIT Allahabad for the issuance of Duplicate Degree along with following documents:

- (i) Receipt of ₹ 500/- deposited in Institute Account Section OR through demand draft in the name of "Director, MNNIT Allahabad", payable at Allahabad as fee for Duplicate Degree.
- (ii) Copy of FIR made in a police station that the degree of the student concerned is lost.
- (iii) An affidavit on a non-judicial stamp paper of ₹ 10/- in court of law.
- (iv) Copy of notification made in newspaper of repute that the degree of student is lost mentioning the city where the degree has been lost.

After receiving the application along with the above-mentioned documents, the office of the Dean (Academic) will process the application for the approval of the Chairman, Senate and after the approval, Duplicate Degree will be issued to the student. There will be an indication 'DUPLICATE' on the top of degree just below the name of the Institute. The Duplicate Degree will be issued under signature of the Dean (Academic) and Registrar.

Contact:

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**DEAN (ACADEMIC)**